

DATE: **JANUARY 14, 2013**

SUBJECT: **ORGANIZATIONAL MEETING**

PRESENT: **COMMISSIONER JANET CREIGHTON**
COMMISSIONER TOM BERNABEI
COMMISSIONER RICHARD REGULA
MIKE HANKE, COUNTY ADMINISTRATOR

Commissioner Tom Bernabei opens the Organizational Meeting

Nomination for President of the Board:

Tom Bernabei

Commissioner Creighton moved, seconded by Commissioner Regula to appoint Tom Bernabei to the position of President of the Board of Stark County Commissioners.

Roll Call: Bernabei: Yes. Creighton: Yes. Regula: Yes. Motion Carried

Nomination for Vice President of the Board:

Janet Creighton

Commissioner Bernabei moved, seconded by Commissioner Regula to appoint Janet Creighton to the position of Vice President of the Board of Stark County Commissioners.

Roll Call: Bernabei: Yes. Creighton: Yes. Regula: Yes. Motion Carried

Weekly Board Meeting:

Wednesday at 1:30 PM

Monday at 10:00 AM and Tuesday at 10:00 AM- Work Sessions

Commissioner Creighton moved, seconded by Commissioner Regula to keep date and time of Wednesday at 1:30 PM for Commissioner Board Meetings. Additionally Work Sessions are to be Monday and Tuesday at 10:00 AM.

Roll Call: Bernabei: Yes. Creighton: Yes. Regula: Yes. Motion Carried

Reading of the Minutes:

Commissioner Creighton moved, seconded by Commissioner Regula to dispense with the reading of the Minutes.

Roll Call: Bernabei: Yes. Creighton: Yes. Regula: Yes. Motion Carried

Elected Official Meetings:

Commissioner Creighton moved, seconded by Commissioner Regula to accept Elected Official Meetings dates, times, and locations be announced prior to those given.

Roll Call: Bernabei: Yes. Creighton: Yes. Regula: Yes. Motion Carried

Department Head Meetings:

2nd Wednesday of every month at 10 AM in the Commissioners Board Room.

Commissioner Creighton moved, seconded by Commissioner Regula to approve set date, time, and location of Department Head Meetings.

Roll Call: Bernabei: Yes. Creighton: Yes. Regula: Yes. Motion Carried

Staff Authority:

The Board hereby authorizes its Administrator, Clerk, Personnel Manager, Purchasing Manager, Budget Manager and Assistant Clerks, to advertise in recruiting persons for County employment as directed by the Board, to record motions of the Board and certify them to the Journal, and to carry out the directives of the Board. The County Administrator is also delegated authority, in accordance with ORC 305.30, to approve contracts, payments, encumbrances, transfers, reimbursements and personnel actions with the guidelines, restrictions, and limitations set forth in Resolution adopted 11-26-96 and any amendments thereto.

Commissioner Creighton moved, seconded by Commissioner Regula to approve Staff Authorization as submitted.

Roll Call: Bernabei: Yes. Creighton: Yes. Regula: Yes. Motion Carried

Signing Of Payroll and Department of Administrative Services Certificates:

Two or more members of the Board of Stark County Commissioners are hereby authorized to sign the Commissioners' payroll and the Certificate of the portion of the payroll that must be sent to the Department of Administrative Services for all payrolls paid under appropriations. In the absence or unavailability of a second Commissioner, the County Administrator, Michael Hanke and/or the Personnel Manager, Marsha Cimadevilla, have the authorization to sign the payroll on their behalf.

Commissioner Creighton moved, seconded by Commissioner Regula to approve the Signing of Payroll and Department of Administrative Services Certificates as submitted.

Roll Call: Bernabei: Yes. Creighton: Yes. Regula: Yes. Motion Carried

Signing Of Personnel Action Forms:

The Board hereby authorizes the Personnel Manager, M. Cimadevilla, and County Administrator, Michael Hanke, to sign disciplinary Personnel Action Forms, in emergencies in the absence of the President followed up by notification to the Board.

Commissioner Creighton moved, seconded by Commissioner Regula to approve the Signing of Personnel Action Forms as submitted.

Roll Call: Bernabei: Yes. Creighton: Yes. Regula: Yes. Motion Carried

County Engineer Force Account Authorization:

The Board acting under authority of Section 5543.19 of the Revised Code of Ohio, hereby authorizes the County Engineer to employ such laborers, lease such implements and tools, and purchase such materials and tools as may be necessary in the construction, reconstruction, improvement, maintenance and repair of roads, bridges and culverts by force account, effective immediately provided the County Engineer files the necessary reports in accordance with Section 5555.72.

Commissioner Creighton moved, seconded by Commissioner Regula to approve County Engineer Force Account Authorization.

Roll Call: Bernabei: Yes. Creighton: Yes. Regula: Yes. Motion Carried

Automatic Data Processing Board Appointment

Janet Creighton appointed as the County Commissioners' representative to the Automatic Data Processing Board.

Commissioner Creighton moved, seconded by Commissioner Regula to appoint Janet Creighton to the Automatic Data Processing Board.

Roll Call: Bernabei: Yes. Creighton: Yes. Regula: Yes. Motion Carried

Mike Hanke appointed as the alternate to the Automatic Data Processing Board.

Commissioner Creighton moved, seconded by Commissioner Regula to appoint Mike Hanke as alternate to the Automatic Data Processing Board.

Roll Call: Bernabei: Yes. Creighton: Yes. Regula: Yes. Motion Carried

Microfilming Board Appointment:

Commissioner Janet Creighton appointed as the County Commissioners' representative to the Microfilming Board.

Commissioner Creighton moved, seconded by Commissioner Regula to appoint Janet Creighton to the Microfilming Board.

Roll Call: Bernabei: Yes. Creighton: Yes. Regula: Yes. Motion Carried

John Runion appointed as the alternate to the Microfilming Board.

Commissioner Creighton moved, seconded by Commissioner Regula to appoint John Runion as alternate to the Microfilming Board.

Roll Call: Bernabei: Yes. Creighton: Yes. Regula: Yes. Motion Carried

SCOG Board Appointments (And Alternate)

Commissioner Bernabei appointed as the County representative on the SCOG Board in addition to the County Prosecutor and the County Administrator as provided for in the current By-Laws of SCOG; and designates Janet Creighton as alternate.

Commissioner Creighton moved, seconded by Commissioner Regula to appoint Tom Bernabei to SCOG Board and Janet Creighton as alternate.

Roll Call: Bernabei: Yes. Creighton: Yes. Regula: Yes. Motion Carried

Multi County Juv. Attn. System Board of Trustees Appointment:

Commissioner Bernabei is appointed as the County representative and Mike Hanke as alternate for the term ending December 31, 2013.

Commissioner Creighton moved, seconded by Commissioner Regula to appoint Commissioner Bernabei to the Multi County Juv. Attn. System Board of Trustees and Mike Hanke as alternate

Roll Call: Bernabei: Yes. Creighton: Yes. Regula: Yes. Motion Carried

Tax Incentive Review Councils for All Enterprise Zones:

Janet Creighton, Mike Hanke and Dave Thorley appointed as the three representatives and Richard Regula as alternate on the Tax Incentive Review Councils for enterprise zones in accordance with requirements of Section 5709.63(b), Ohio Revised Code.

Commissioner Creighton moved, seconded by Commissioner Regula to appoint Janet Creighton, Mike Hanke, and Doug Thorley, and Richard Regula as alternate, to the Tax Incentive Review Council.

Roll Call: Bernabei: Yes. Creighton: Yes. Regula: Yes. Motion Carried

Seats Alternate Appointments:

The Board reaffirms its current alternates on the Stark County Area Transportation Study: namely, Janet Creighton (alternate/M. Hanke), Tom Bernabei (alternate/M. Hanke) and Richard Regula (alternate/M. Hanke).

Commissioner Creighton moved, seconded by Commissioner Regula to reaffirm current alternates to the Stark County Area Transportation Study.

Roll Call: Bernabei: Yes. Creighton: Yes. Regula: Yes. Motion Carried

Stark-Tusc-Wayne Solid Waste Management District:

Janet Creighton is appointed to represent this Board on the Policy Committee, Richard Regula is appointed to represent this Board on the Personnel Committee, Janet Creighton is appointed to represent this Board on the Landfill and Rules Committee and Tom Bernabei is to represent this Board on the Budget Committee of the Stark-Tusc-Wayne Solid Waste Management District and all three Board members will be alternates.

Commissioner Creighton moved, seconded by Commissioner Regula to approve appointments to various committees on the Stark-Tusc-Wayne Solid Waste Management District Board as submitted.

Roll Call: Bernabei: Yes. Creighton: Yes. Regula: Yes. Motion Carried

Workforce Initiative Association:

The Board designates Janet Creighton as its representative to the Workforce Initiative Association Board and Tom Bernabei as alternate.

Commissioner Creighton moved, seconded by Commissioner Regula to appoint Janet Creighton to the Workforce Initiative Association Board with Tom Bernabei as the alternate.

Roll Call: Bernabei: Yes. Creighton: Yes. Regula: Yes. Motion Carried

Amendment

Commissioner Creighton moved, seconded by commissioner Regula to amend prior alternate motion and appoint Richard Regula to replace Thomas Bernabi as alternate.

Roll Call: Bernabei: Yes. Creighton: Yes. Regula: Yes. Motion Carried

Stark County Community Action Agency:

The Board designates Julie Barnes as its representative and Richard Regula or Mike Hanke as its alternate to the Stark County Community Action Agency.

Commissioner Creighton moved, seconded by Commissioner Regula to appoint Julie Barnes to the Stark County Community Action Agency with Richard Regula or Mike Hanke as the alternate.

Roll Call: Bernabei: Yes. Creighton: Yes. Regula: Yes. Motion Carried

FEMA:

The Board designates Richard Regula as its representative and Mike Hanke as the alternate.

Commissioner Creighton moved, seconded by Commissioner Regula to appoint Richard Regula to the FEMA Board.

Roll Call: Bernabei: Yes. Creighton: Yes. Regula: Yes. Motion Carried

LEPC:

The Board designates Tom Bernabei as its representative and Richard Regula and Mike Hanke as its alternate to LEPC.

Commissioner Creighton moved, seconded by Commissioner Regula to appoint Tom Bernabei to the LEPC Board with Richard Regula and Mike Hanke as the alternate

Roll Call: Bernabei: Yes. Creighton: Yes. Regula: Yes. Motion Carried

Canton Tomorrow:

The Board designates Tom Bernabei as its representative and Mike Hanke as alternate to Canton Tomorrow. Meetings are the third Thursday of every month at the Chamber of Commerce.

Commissioner Creighton moved, seconded by Commissioner Regula to appoint Tom Bernabei to Canton Tomorrow Board with Mike Hanke as the alternate and approved meeting date, time, and location as submitted.

Roll Call: Bernabei: Yes. Creighton: Yes. Regula: Yes. Motion Carried

NEFCO:

The Board designates Richard Regula as its representative and Mike Hanke as alternate. Meetings are the third Wednesday of every month.

Commissioner Creighton moved, seconded by Commissioner Regula to approve NEFCO appointments, meeting dates, location, and times as submitted.

Roll Call: Bernabei: Yes. Creighton: Yes. Regula: Yes. Motion Carried

SCOG Regional Dispatch Governing Board:

The Board designates Tom Bernabei and Tim Warstler (Mike Hanke/alternate) as the representatives to the SCOG Regional Dispatch Governing Board.

Commissioner Creighton moved, seconded by Commissioner Regula to approve SCOG Board appointments as submitted.

Roll Call: Bernabei: Yes. Creighton: Yes. Regula: Yes. Motion Carried

Stark County Interagency Council on Homelessness:

The Board designates Richard Regula as the representative and Mike Hanke as alternate to serve on the Stark County Interagency Council on Homelessness.

Commissioner Creighton moved, seconded by Commissioner Regula to appoint Richard Regula as the representative and Mike Hanke as alternate to the Stark County Interagency Council on Homelessness Board.

Roll Call: Bernabei: Yes. Creighton: Yes. Regula: Yes. Motion Carried

CERTIFICATE

I, the undersigned, hereby certify the foregoing to be a true and correct record of the Resolution adopted by the Board.

Clerk to the Board

Respectfully submitted,

Sara Donald

Orig.: Mike Hanke